

**CHARLOTTESVILLE-ALBEMARLE AIRPORT**  
**Charlottesville, Virginia**

**NOTICE OF INVITATION TO BID**  
**PARKING LOT ELEVATOR & STAIR REPLACEMENT**

Project Description. Sealed bids are invited by the Charlottesville-Albemarle Airport Authority for TBI Project No. 2215-1902 (Parking Lot Elevator & Stair Replacement) at the Charlottesville-Albemarle Airport in Charlottesville, Virginia. The Project is described within an Invitation for Bids (IFB) dated April 4, 2021.

Bid Documents. A paper copy of this Notice, the IFB and related documents are available for inspection at the Airport Administrative Offices referenced in this solicitation. Bid documents can also be obtained in PDF format, free of charge, from Talbert & Bright through direct electronic transfer. Requests for bid documents in electronic format may be made by submitting an e-mail request to Carolyn Phillips (cphillips@tbric.com). Bidders requesting electronic format bid documents must provide a contact name, name of firm they represent with mailing address, and an e-mail address for receipt of electronic files. Companies requesting electronic transfer will receive an e-mail link for direct downloading from Talbert & Bright's Secure Folder System. Hard copy Bid Documents and half size plans can be purchased for a nonrefundable fee of \$100.00, made payable to Talbert & Bright. Contact Talbert & Bright at 10105 Krause Road, Chesterfield, VA 23832 Telephone: 804-768-6878, Fax: 804-768-6871, Monday-Friday between 8:00 a.m. and 5:00 p.m. Hard copy versions of full size plans will not be provided.

Pre-Bid Conference. A pre-bid conference has been scheduled for **Thursday, April 15, 2021 at 10:00 a.m.** in the Airport Terminal Building Conference Room, 1<sup>st</sup> Floor, 100 Bowen Loop, Charlottesville, VA 22911. Attendance is not mandatory but is strongly recommended.

Deadline for Receipt of Bids. Sealed bids must be received in the Airport Administrative Offices, located at 100 Bowen Loop, Suite 200, Charlottesville, VA, 22911, by the following **deadline: 11:00 a.m., local time, on Thursday, April 29, 2021.** The **exterior face of each sealed bid shall be marked to show:** the bidder's name and address; the bidder's Virginia contractor license or registration number in accordance with Va. Code Sec. 54.1-1103; and the Project Name, "**Parking Lot Elevator & Stair Replacement**". Bids timely received and properly marked will be opened publicly and read aloud, beginning at **11:15 a.m. on April 29, 2021,** in the Airport Terminal Building Conference Room, 1<sup>st</sup> Floor, 100 Bowen Loop, Charlottesville, VA 22911.

Bid Security Required. Each bid must be accompanied by a bid bond, in an amount of not less than 5 percent of the total amount bid.

Evidence of Authorization to do Business in Virginia. Each bid must contain the identification number issued to the bidder by the Virginia State Corporation Commission. Any bidder that is not required to be authorized by the SCC to transact business in the Commonwealth as a foreign business entity shall include with its bid a certification statement signed by a Virginia attorney.

Public Notice of Award. Public notice of the award of a contract, or announcement of the decision to award, shall be given as follows: posting on the Authority's website.

Equal Opportunity. The Charlottesville-Albemarle Airport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Federal Provisions. The successful bidder must comply with all federal provisions contained in the contract documents including but not limited to Affirmative Action Requirements, Buy American Preference, Davis Bacon Requirements, Government Wide Debarment and Suspension, Disadvantaged Business Enterprise, Foreign Trade Restrictions, Lobbying Federal Employees, Recovered Materials, Drug Free Workplace, and Non-Segregated Facilities Requirements.

Reservation. The Airport Authority may waive informalities in bids, and may cancel or reject the IFB or any bid(s). *Ref.* Va. Code Sec. 2.2-4319.

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Melinda Crawford Executive Director